**Red Rock Center for Independence Board of Directors**

**June 17, 2020, 3:00 p.m.**

**Attendees: Board Members**: Jesse Stocking (President), Michael Mills (Treasurer), Tom Brownlee (Secretary), Diego Acosta, Dianne Aldrich, Darin Day, Lester Ruesch,

**Staff:** Brenda Marshall (Interim Director), Jill Hattan (Notetaker)

**Guest:** Carol Golichnick (bookkeeper)

**Excused:** Brad Robinson (VP); Angela Pool-Funai

Kester Tapaha (Unexcused)

**Welcome**

**Agenda & Meeting Priorities**

VOTE: Tom moved to approve Agenda and Meeting Priorities/Michael second, Board vote unanimously in favor to approve .

**Consent Agenda and Meeting Minutes**

VOTE**:** Minutes: Michael moved to approve/Lester second, with title change from (Agenda to Minutes), Board vote unanimously in favor to approve.

**Finance**

Finance Report

VOTE: Michael moved to approve May Finance Report/Darin second, Board vote unanimously in favor to approve. Lester: Two weeks left in fiscal year – inquired about spend down. Carol and Brenda reported that budget is on track, have been shifting some funds, and purchasing AT equipment and supplies for center classes and activities with surplus.

**Board Business**

Scholarship update: New applications have been received (doubled, in fact) since the expanded deadline. The question of if an applicant could receive the grant twice came up, and it was decided to just move forward with processing all applications and then proceed from there.

Recruitment/Interview Committee Report: Jesse reports that all applicants are being reviewed and scored by committee; and determining which candidates to interview. It was suggested that applicants that did not submit complete paperwork will not be considered; Board agreed. Lester, Michael, and Brenda will not be on Interview Committee due to conflict of interest. Two Directors from CIL’s in Utah are willing to be on Interview Committee. Board agreed that this is a good plan. Interview/Selection Committee: Jesse, Tom, Brad, Dianne, Angela and CIL Director. All scoring sheets due by this Friday 6/12 and Committee will meet Monday morning at 10:30. Dianne will set this meeting up on Zoom.

Annual Meeting/Nomination of Officers: By-laws state that Officers must be elected no later than September. All current Officers are eligible to re-serve (if willing). Board will not hold a meeting in July. It was suggested that we nominate officers at August meeting. Board agreed.

**Discussion Items**

Interim Director Report/Cares Act Funding/Pandemic: Brenda gave an update on how the Center is handling the COVID-19/Pandemic. We have implemented wearing masks and distancing in the office. Within the guidelines of staying safe the Center is open for appointments. Staff continue to offer on-line classes and have planned picnics (one in St. George and one in Hurricane) later this month. Established protocols for safety of staff and consumers will be followed. Brenda will be involved with IL staff in planning all group events considering all factors to keep everyone safe and well.

Regarding Cares Act/COVID 19 Funding, Brenda reported that reporting requirements are frequently changing. To date we have used funding mostly for supplies (COVID related) and are now working to establish documents/policies and guidelines for spending these funds.

Other Items: No Board Meeting in July. A short meeting will be necessary to vote on the Executive Director position.

**Adjourn: 4:05 p.m.**

Lester moved to adjourn, Michael second**,** Board vote unanimously in favor

**Important Dates and Events**

**Board Meeting Schedule:** August 20, 2020, 3:00 p.m.

An add-in vote was held via email to address the issue of a change in location for the Fillmore office.

Board President Jesse Stocking sent the following email to board members on June 19th:

A better space has become available for our RRCI office located in Fillmore. It would be approximately the same sized space, renting from the same company, but would have a safer, less crowded, parking lot for our company vehicle and consumer parking. Staff in Fillmore have had quite a bit of trouble with parking in the current location, i.e. a parked RRCI vehicle was backed into, the parking lot is often blocked off by snowplows in the winter. The rent would be the same but would now include an additional $75 for utilities. We will need to adjust the budget line item for utilities to accommodate this change.

The Board will need to do an online vote on this issue so that action can be taken before the end of the month. The new proposed lease has been posted in the boardroom if any feel they would like to look that over. As stated above, RRCI has rented from this company for the past several years and the proposed rent is the same with the addition of $75 for utilities.

VOTE: Michael motioned to approve, Angela 2nd, Board voted unanimously to approve.