Red Rock Center for Independence

Board of Directors Meeting

August 18, 2021 – 3:00 p.m.

Board Members in Attendance: Jesse Stocking (President); Michael Mills (Treasurer); Dianne Aldrich (Vice-President); Christine Bonnett (Treasurer); Thomas Sorenson

Unexcused: Kester Tapaha, Brad Robinson, Tom Brownlee

Staff: Brenda Marshall (Executive Director); Jill Hattan (Note Taker)

Guests: Carol Golichnick (bookkeeper)

**WELCOME/CALL TO ORDER**: 3:10 P.M.

**Agenda and Meeting Priorities**:

**VOTE:** Michael moved to approve Agenda and Meeting Priorities, Dianne second, Board voted unanimously to approve.

**Consent Agenda**:

**VOTE**: Dianne moved to approve Consent Agenda as submitted, Christine second, Board voted unanimously to approve.

**Finance:**

Michael reported that the Finance Committee met and everything is in order. The Finance Committee did not meet in July. The State has approved RRCI’s FY 21-22 budget and needs full Board approval. Finance Committee reviewed the year-end of the Fiscal Year and approved Budget for new Fiscal Year when they met last week. Carol Golichnick was present at today’s meeting to answer questions.

Michael and Brenda are proposing a 2% the merit increase utilizing Part C/Federal Funds that need to be expended before federal FY ends in a few months. This would be a one time 2% the merit increase to qualifying RRCI staff members.

**VOTE**: Michael moved to approve Finance Report for June and July, Christine second, Board voted unanimously to approve.

**VOTE**: Michael moved to approve the 2021-2022 FY Budget, Thomas second, Board voted unanimously to approve.

**VOTE**: Michael moved to approve the 2% the merit increase to staff utilizing Part C funds, Thomas second, Board voted unanimously to approve.

**Board Business**:

**Board Membership and Officers Discussion**: Jesse encouraged Board Members to actively continue to recruit new board members. Current number of Board Members is eight (8). There is a strong need for board members.

There is a question as to whether Brad’s work schedule will allow him to continue to serve on the board.

Annual Meeting will be held in September. Two of the executive committee’s terms will be ending, Jesse as President and Michael as Treasurer. Jesse is not interested in another term as an Officer or Board Member; Michael is not eligible for Treasurer as he has completed two terms in this position. Michael is eligible and willing to serve in another executive committee position until January 2022 when his board term is up.

Proposed slate of nominated officers to be voted on at Annual Meeting in September:

Michael – President

Dianne – Vice-President

Christine – Secretary

Thomas – Treasurer

**Scholarship Update**: Christine and Dianne reported that George has been out of contact recently and has indicated he won’t be participating on the Review Committee. Twelve applications have been received and need review/rated as soon as possible. The students who have applied for this scholarship are waiting to hear if they have been awarded. The budget for this is $5000.00 and will be divided equally. The Scholarship Committee will meet, review the applications, and make recommendations by the end of the week. Dianne will send out to Board Members for an email vote by Friday 8/20/21.

**DISCUSSION ITEMS**:

**Strategic Planning:** Strategic Planning (goals) are a requirement for federal funding and are included with PPR Report in December. The current Strategic Plan is available in the “Board Room” online. Jesse suggests that the Board begin reviewing in September.

**Executive Director Report**: Brenda will be out of town September 8-15. **The Board will meet on September 22, 2021 for Annual Board Meeting**. Financial Committee will meet on September 16 at 9:30. Discussion on whether to meet in person or Zoom in September. With recent COVID increase, a decision will be made closer to the date. Board suggested that an in-person meeting in December would be more likely.

**Adjourn:** 4:15 p.m.

Email Vote on Scholarship Approval:

Christine and Dianne met on Aug. 19th and went over our 12 applicants. 1 applicant graduated over the summer, and another will need to have some support for applying next year. Out of the ten that qualify, 2 still have outstanding paperwork confirming disability and transcript. I would like to approve those two conditionally on if they get us the paperwork needed by the middle of next week. The other 8 can be awarded as soon as the board votes.

**VOTE:** Dianne motioned to approve the first 8 candidates for scholarships of $500 each and the last two provisionally for $500 awards if they complete their packet by August 25. Michael seconded; board voted unanimously to approve.