**Red Rock Center for Independence Board of Directors**

**October 17, 2018**

**3:00 p.m.**

**Attendees: Board Members**: George Gehling (President), Tom Brownlee (Vice President), Michael Mills (Secretary/Treasurer), Brad Robinson, Em Diefenderfer, Diego Acosta, Angela Pool-Funai, Kester Tapaha, Jesse Stocking, Darin Day

**Ex Officio**: Lester Ruesch

**Staff:** Barb Lefler (Executive Director), Brenda Adair (Note taker)

**Guests:** Carol Golichnik (Bookkeeper)

**Excused:** Darin Day, Brad Robinson, Kester Tapaha

**Request for Leave of absence**: Em Diefenderfer

**Welcome**

**Agenda & Meeting Priorities**

VOTE: Tom motioned to accept meeting agenda & priorities, Jesse 2nd, Board voted unanimously

**Consent Agenda**

Minutes

Executive Director Report

VOTE: Michael motioned to accept consent agenda, Jesse 2nd, Board voted unanimously

Em has requested to take leave of absence from the board for three months.

VOTE: Tom motioned to approve leave of absence for Em Diefenderfer for 90 days, Michael 2nd, Board voted unanimously

**Finance**

Yearend Finance Report was given by Michael and Carol addressed questions. Michael explained how the new fiscal year would affect future reports.

VOTE: Michael motioned to approve finance report as given, Angela 2nd, Board voted unanimously

Barb informed the board that the state will be making a budget amendment because of additional funds coming from Part B, approximately $5000. She suggested timing RRCI’s budget amendment with this additional income.

**Board Business**

Scholarship Recommendation-See packet

Committee members reviewed scholarship information and included info in board packet. Board members discussed applicants for scholarship. Scholarship Committee recommended that RRCI award all three applicants a $500 scholarship.

VOTE: Tom motioned to award all three applicants: Chancie Johnson, Josie Heger, and Preston Sanchez. Jesse 2nd, Board voted unanimously in favor.

Barb suggested scheduling the scholarship check presentation in person and recording it on Facebook Live. George suggested creating an outline document/fact sheet to inform people of scholarship info. Barb has an updated application but expressed frustration about schools not using it. Angela offered to help SUU be informed about changing to the new document, Jesse offered to reach out to Dixie University. George and Jess will work together to build a document/fact sheet with scholarship information.

5K Fundraising Assignments: Document for fundraising has been added to board member site. A change to wording was made to the donation letter. George suggested that Board members start to make contact by November 1st to catch those who need to put donations in budget and suggested that board members work diligently to make contact to past sponsors and reach out to new. The St. George Chamber of Commerce was brought up as a good resource. Angela reported already starting fundraising work in Cedar.

Strategic Plan Review- See ED report in packet

New building video/promotion will be launched this week. Barb reported finding a new contact at a network meeting who is an interior designer that specializes in ADA designs. She has agreed to volunteer her help with the new building.

Youth program is going well. Class in Cedar City had seven students. Rules of Pre-ETS funding was changed to now needing a parent’s signature. This new requirement will prove to be very difficult. Barb is meeting with three other directors and USOR funding managers to discuss the problem.

RRCI had 41 new consumers in September. The new Hurricane office has 79 consumers already. Julie held a support group in Kane county and had 4 consumers in attendance. The new Beaver office has started a couple new consumers this month.

Discussion was held about scheduling a Strategic Planning Meeting. Lester suggested keeping new model in mind to avoid the five-year plan meeting, hold strategic planning meetings more often, and ensure that goals are more fluid. Barb suggested having staff involved in some way to insure staff buy in. George commented that the current strategic plan is really outdated. It was suggested that Barb poll staff opinion ahead of time and have representative from staff come to strategic planning meeting. The strategic planning meeting was set to be held before the Board meeting on November 14th at 1:30pm. Regular board meeting will commence directly afterward.

**Discussion Items**:

Staff/Board Holiday Party: Party will be a western theme featuring BBQ. Board started discussion on amount for Christmas “Bonuses”. It was determined that the finance committee will work the numbers and come to next board meeting with recommendations.

Jesse suggested a website that could be used as a resource for board promotion and the Board took a moment to check out the following : [www.southernutahlive.com](http://www.southernutahlive.com) and looked at A Story to Tell – pulled up website and discussed. Also looked at [www.cectvutah.com](http://www.cectvutah.com) and looked at A Story to Tell under the “Playlist” category.

**Adjourn: 4:00**

**Important Dates and Events**

Board/Staff Holiday Party

December 5th at 5:30 at Corporate Alliance Hub-Invitation to Follow

**Board Meeting Schedule**

November 14th at 3:00 or directly following the Strategic planning meeting.

NOTE DIFFERENT DATE DUE TO THANKSGIVING

**Strategic Planning Meeting**

November 14th at 1:30