**Red Rock Center for Independence Board of Directors**

**August 8, 2018**

**3:00 p.m.**

**Attendees: Board Members**: George Gehling (President), Tom Brownlee (Vice President), Michael Mills (Treasurer), Brad Robinson, Diego Acosta, Angela Pool-Funai, Kester Tapaha, Jesse Stocking

**Ex Officio**: Lester Ruesch

**Prospective Board Member**: Darin Day-Application in packet

**Staff:** Barb Lefler (Executive Director), Brenda Adair (Note taker)

**Excused:**  Erin Kelly, Em Diefenderfer

**Welcome**

Darin Day was not able to attend the meeting today, but he is planning on attending the board meeting in September.

**Agenda & Meeting Priorities**

VOTE: Michael motion to approve meeting agenda as amended, Brad Second, board voted unanimously in approval.

**Consent Agenda**

Minutes

Executive Director Report

VOTE: Jess motioned to approve consent agenda, Michael second, board voted unanimously in approval.

Kester Tapaha reintroduced himself to those members who weren’t present at last meeting.

**Finance**

Finance Report was presented by Michael

VOTE: Tom motioned to approve finance report, Jess second, board voted unanimously in approval.

Barb and Carol went to training meeting in SLC to discuss direct and indirect funding and budgeting. They, and the rest of the meeting members found the whole process to be very complicated. There was talk at the meeting of hiring a consultant to help with this extremely complicated process, and discussion was held to change the current fiscal year to match when the IL centers get most of their funding, (a state fiscal year- July through June). Board members noted that this would take a change to the by-laws and would therefore need a vote of approval from the board. (written notice must be given three weeks before a vote can be held) Barb will talk with RRCI’s CPA to see if change to the fiscal year would work with them. Oct. to June would be a short fiscal year audit and then go to the new fiscal year. All could be written into the new budget. This topic will be presented for vote at a later date.

**Board Business**

Strategic Plan Review- See ED report in packet

Barb gave an update about the marketing video: they just need to finish up more work with Barb’s part, then video should be completed in full by end of the month. Diego suggested making sure there would be Closed Captioning included on the video. Barb will follow up with that suggestion.

FAQ CIL Executive Director -Document in Packet

This document essentially states that the Board of Directors is responsible if anything should happen to the ED and lays down the exact procedures to do if that did indeed become an issue. This will be included in the Board manual.

**Discussion Items**:

Discussion was held about continuing to do the Fun Run. The Fun Run brings in about 7,000 a year. The Staff has said they are still open to the idea. Suggestions were made to maybe have a theme, have company competitions, and/or moving it to later in the day. Discussion was held by the members of the board. The general consensus was to continue to hold the Fun Run with more board participation on committee. It was suggested to start promotion sooner. George, Tom, and Jess volunteered to be on the committee.

St. George Lease: The St. George Lease expires Sept. 30th. Building owner, Nick Lang, is asking for a 6,000 increase and an addition of 7,000 for utilizes effective immediately. George had a conversation with the building owner by phone earlier in the day where they discussed ways to keep utilities in check and perhaps an option of paying increase in July with utilities added later in the year, but nothing was agreed upon. Barb has investigated other building options and has not found anything comparable to current situation. George and building owner will get back together for more discussion later in the month.

Barb explained the process of “Friends of RRCI” to new board members.

Discussion was held about the necessity to reduce staff attendance at the upcoming APRIL Conference to help accommodate the coming increase in the St. George building rent.

George expressed a desire to increase board efforts in fund raising, maybe starting with the Fun Run. Discussion was held to fill in newer board members on the reasons for fund raising to help create a financial buffer for the center and create resources for future purchases to support consumers, and scholarships.

Brenda Adair updated the board on her progress on getting certified to become a work incentive planner.

Jess has found someone as a possible board member. He also gave information to the board of a program called “A story to tell” broadcasted from [www.southernutahlive.com](http://www.southernutahlive.com) as a way to promote RRCI. For more information board members call look up – Lane Ronnow at [www.cectvutah.com](http://www.cectvutah.com).

Board signed farewell card for Erin.

**Executive Session RE: Lease**- Executive Committee scheduled to meet with Nick Lang after Board Meeting today – meeting was canceled

**Adjourn 4:25**

**Board Meeting Schedule**

September 19, 2018