**Red Rock Center for Independence Board of Directors**

**MINUTES FOR MEETING: April 17, 2019**

**3:00 p.m.**

**Attendees: Board Members**: George Gehling (President), Tom Brownlee (Vice President), Michael Mills (Secretary), Lester Ruesch (Treasurer), Angela Pool-Funai, Kester Tapaha, Deanna Osborne

**Staff:** Barb Lefler (Executive Director), Brenda Adair (Note taker)

**Guests:** Carol Golichnik (Bookkeeper),

**Excused:** Diego Acosta, Brad Robinson, Jesse Stocking, Darin Day, (Em Diefenderfer)

**Welcome**

**Agenda & Meeting Priorities**

**VOTE:** Lester moved to accept agenda & meeting priorities as submitted, Michael second, motion was approved unanimously.

**Consent Agenda**

Minutes

Executive Director Report

**VOTE:** Michael moved to accept consent agenda as presented, Angela second, motion was approved unanimously.

**Barb Lefler’s health:** Went to the doctor yesterday and they couldn’t find a lump, so chemo is working. However, she will still need radiation and surgery. She is looking into doing that in Arizona where they can do radiation at the same time as the surgery. That would save her from having to do a longer drawn out radiation treatment of five days a week for five weeks. Meanwhile, she has chosen to slow down current chemo treatments to take place once a week for five more weeks. Still been coming into work regularly.

**Finance**

Finance Report was presented by Lester and Carol. Discussion was held, questions were addressed.

**VOTE**: Lester moved to accept finance report as submitted, Angela second, motion was approved unanimously.

Barb informed board that she, the DWS consultant, and Carol have been working on the budget for the new fiscal year. Once the budget has been solidified, they will submit a copy to the board finance committee to inform them on what they will be sending in to DWS for approval. After DWS approval, the budget will then be sent to all board members for approval in accordance with established guidelines. Board member follow-up questions were addressed, and discussion was held.

**Board Business**

Vote on Bylaws Amendments: Board members received a copy of the proposed bylaw amendments in board packet to review.

**VOTE:** Michael moved to approve bylaws as presented, Lester second, motion was approved unanimously.

UDOT Certifications and Assurances: Barb notified board of the need to sign UDOT document and engage an attorney to assist with

**VOTE:** Angela moved that board authorize Barb to sign UDOT document and contact lawyer, Michael second, motion was approved unanimously.

“Special Fund’ request (See packet): Board discussed the proposal for fund request. It will be called, “Board authorized digressionary fund.” George noted the need to have an expense line item added to the budget to track the progression of funds.

**VOTE**: Lester motioned to authorize a maximum of $5,000 for board authorized discretionary fund to be included in budget, Angela second, motion was approved unanimously.

**Discussion Items**

Scholarship Update: The center received one application that was outside of boundaries and one that wanted funds for current school semester. As of this moment there are four completed scholarship applications.

DoNut Dash Funds Ideas: Discussion was held as to how many scholarships to offer. It was proposed to wait on determining a set number for after scholarship committee reviews all applications and funds available. Deadline is set for April 30th and then committee will be established.

Media Intern Update: Barb and Brenda went to a training from Dixie to see about interns. They learned about a website called Handshake where agencies can apply for interns and students can accept. Acquiring an intern requires a give and take proposal beneficial to both parties. It is hoped that this could be used to find an intern for the Mental Health initiative. Barb will keep working on it.

Building status: Barb and the President of Friends of RRCI has a presentation at IHC next Thursday. They are building a PowerPoint presentation that would highlight how RRCI’s mission coincides with IHC’s mission, that RRCI would be good neighbors to the children’s justice center. Greg will talk about Friend’s mission; and they will have an architect draw a mock-up of how the building might look in the space.

Board Meeting in Cedar City: George proposed that due to the diverse locations of board members, it might be prudent to have a board meeting in Cedar City. Discussion was held. The thought was to maybe work around Brad’s schedule since he would be traveling the furthest. It was discussed to perhaps do this for the June board meeting and maybe those from St. George could carpool.

Strategic Plan Discussion/Assignments:

1. Fundraising- still have cash reserves for three months expenses. New approach to corporate and individual fundraising. Would be nice to have a more regular income stream.

2. Reaching underserved populations- focus on service quality; survey question has been added in January, but the results have been confusing with the rating system, update question to have a yes or no answer. Various ideas were discussed. Current system will continue through next quarter and then be reevaluated.

3. Unfulfilled service needs- assessing financial feasibility of respite program, Barb will update numbers for next meeting. Current staff member over respite program asked if board would look at total numbers for the year to get a better snapshot. It was decided to wait so numbers can be pulled from July to June – numbers to be ready for Aug. board meeting.

4. Community awareness- identifying staff member for media presents and work is going on there… Barb will work to get something posted on the Handshake site.

**Adjourn 3:55**

**Important Dates and Events**

**Board Meeting Schedule**

May 15, 2019